

THE BARNs

at
Hamilton Station Vineyards

Frequently Asked Questions

1. Are there spaces available to rent for private functions?

Absolutely! The gorgeous Tasting Room with vaulted ceilings and rustic wood detail along with the Stone Cellar are favored spaces for wedding receptions, corporate events and larger events.

2. What is the maximum number of guests you can accommodate in the Tasting Room and Stone Cellar?

We can accommodate 130 seated guests in the Stone Cellar.

3. How long can the event last? When can set up begin? What time does the event need to end?

Event rentals at The Barns may last up to 7.5 hours including set up and break down. Set up may begin 1.5 hours before the event start time. The event may begin as early as 6 pm in the Tasting Room with set up starting at 4:30. Event break down will begin at 11 pm.

4. Is it possible to close the main Tasting Room earlier for an event?

The Barns at Hamilton Station Vineyards is a winery first and foremost; our passion for our wine and our guests' experience is something that is very important to us. On Monday thru Thursday, we are very flexible with using the Tasting Room for larger events and weddings, but on Fridays, Saturdays, and Sundays we cannot close the Tasting Room early.

5. Do you provide an Event Coordinator? What do the responsibilities include?

Yes, we provide an Event Coordinator to answer your questions during the planning process. The Barns Event Coordinator will also work with your Day-of-Wedding Coordinator and vendors to ensure they set up, break down and troubleshoot any potential problems.

6. Does the winery have a preferred vendor list?

Yes, we have a preferred vendor list which includes catering, photography, florists, wedding planners, day-of coordinators, entertainment, transportation and more. The only vendor you are required to choose from our preferred vendor list is one of the three caterers.

7. Are tables, chairs, linens, and glasses included in the Barns rental fee?

Our preferred caterers work directly with you to secure tables, chairs, linens and glasses for your event. You are welcome to use the Tasting Room tables and chairs but in most cases, you will rent anything we don't provide directly through your caterer. Your caterer will provide the wine glasses for dinner and The Barns logo wine glasses will be used in the Tasting Room during cocktail hour and your reception.

8. Can I bring in a caterer that is not on the winery's preferred vendor list?

No, we have a selection of approved caterers that we have known for years and have also had success with events at our winery.

Outside caterers have yet to experience the enormous challenge of "flipping the room" as the winery converts the Tasting Room and Stone Cellar to a formal dining room, as well as perform this magic in a way that allows your wedding to run on time.

9. Is there a beverage minimum purchase required?

Yes, the minimum required wine purchase is one case of wine for every 25 people. Wine is discounted at 15% off the bottle price for weddings.

10. Can we bring our own alcohol?

You may bring your own bottled or canned beer and a signature cocktail by arranging the order through your caterer and using their licensing and by securing a One Day Banquet license from VA ABC (see here for application process: <http://www.abc.virginia.gov/licensing/banquet.htm>)

11. How much is the deposit, when is it due, and is it refundable? What is the payment plan for the entire bill?

50% of rental total is due upon signing the contract. This fee is non-refundable. After receiving the contract and deposit, your date is officially booked. The remaining 50% is due three months prior to your event date.

12. What is the cancellation policy?

Cancellations are permitted; however, your deposit is non-refundable. If an event needs to be cancelled more than six (6) months prior to the event, then fifty (50%) of the total rental will be refunded. If cancellation is made less than six months prior to the event, then the entire total is nonrefundable.

13. Are there any additional charges we should be aware of such as a corkage fee, ceremony fee, or a service fee?

We have no hidden fees. There is a \$350 security deposit which you must provide with your deposit. If there are no damages to the property, your security deposit will be returned within 14 days of your event.

14. Can any discounts be applied to the rental fees?

Yes, please ask us about our non-peak pricing for Mondays through Thursdays.

15. If it's an outdoor ceremony, what is the backup plan if there is inclement weather?

We have an indoor rain contingency plan that we can share with you during your tour.

16. Is there room for a live band to perform?

Yes, we have room for a live band and have listed a few on our preferred vendor list.

17. Is there a noise ordinance we need to be aware of?

All amplified sound must be turned off by 11pm so we ask that music be stopped by 10:45 to ensure compliance.

18. Are there any restrictions for the photographer on the property?

No, there are no restrictions for the photographer.

19. How much parking space do you have for guests?

We have space to accommodate up to 70 vehicles. Due to alcohol consumption at the event, The Barns urges renters to provide transportation services for guests.

20. Is there space for the bride and groom to get ready? What is included in that space?

Yes, we have a farmhouse that includes a bridal room on property that is private and available to the Bridal party starting at 10 am the day of your event. It has couches, chairs, a kitchen, one and a half bathrooms, and a full length mirror.

21. Is a rehearsal time included the day before our wedding?

Yes, you may schedule your rehearsal with Susan Pratt, Barns Events Manager during our regular business hours Friday-Sunday between 11am – 5pm. Depending on the timing of other events booked that day, Susan will advise you of the available timing for your ceremony rehearsal. Please

keep in mind the winery is still open and our regular customers will be present. Following the rehearsal, guests are welcome to enjoy the winery!

22. Do you have indoor bathrooms we can use?

There are two bathrooms located downstairs in our Stone Cellar.

*For additional information, please contact Susan Pratt, Barns Events Manager, at thebarns.hamilton@gmail.com.
We look forward to hosting your special event!*